

GREAT COLUMBUS SCHOOL

Chhaprauli, Sector-168, Noida

CBSE Affiliation No.: 2132877| Academic Session: 2026–27

PARENT TEACHER ASSOCIATION CONSTITUTION

PTA Constitution: As per applicable school / education department rules

I] DEFINITIONS AND AIMS OF THE PTA

1. Parent Teachers Association (PTA) is a non-profit, non-political and non-sectarian organization made up of school staff and parents which works to support the school in a wide variety of ways.
2. The function of PTA is not only to help/support the school in the development of students but also to provide help/support in the improvement and development of the school.

II] DEFINITION OF KEY WORDS

1. **Association** – All parents, teachers and employees of Great Columbus School.
2. **Members** – Any/all individuals who have been accepted and admitted by the Association.
3. **Governing Council** – The body in which the management of the Association is vested, comprising elected parent and appointed teacher representatives.

III] PREAMBLE

We desire to sustain the promotion and continuity of sound, meaningful and qualitative education for the students of Great Columbus School, Chhaprauli, Sector-168, Noida. We, the parents and teachers of the students, hereby jointly agree to constitute ourselves into an organization whose membership shall embrace parents and teachers of registered pupils in the school.

IV] AIMS AND OBJECTIVES

- 1) To provide a platform for parents, guardians and teachers of students to meet, exchange views, deeply analyse issues, make recommendations and effectively pursue the implementation of decisions on matters affecting education/learning.
- 2) To foster mutual understanding, harmonious relationship and cooperation among parents, guardians and teachers in the fulfilment of their common aim, the welfare of the school and the pupils/students therein.
- 3) To make for a healthy and sympathetic understanding of the education policies and programmes of the school and thus influence the same to create a suitable climate for reception of the same.

V] MEMBERSHIP OF PTA, QUALIFICATION

Membership of the association shall be open to:

- 1) Parents/guardians whose child/children are enrolled in Great Columbus School. Such participation shall be non-political and non-religious.
- 2) Any person who is a member of the teaching staff of Great Columbus School.
- ✓ 3) For every class, parent representatives may be nominated/elected as per the number of classes.
- 4) For every class, teacher representatives may be nominated/appointed as per the number of classes.
- 5) The Executive Committee shall have appropriate representation of parents and teachers.

VI] EXECUTIVE COMMITTEE

The formation of the Parent–Teacher Association's Managing Committee would be as under:

Chairperson / Principal	Head of the School - Mrs. Lakshmi Bothra
Secretary	One from Parents – Mr. Sumit Awana
Secretary	One from Teachers – Mr. Abhishek Saxena
Joint Secretary	One from Parents – Mr. Dushyant Chauhan
	One from Teachers – Ms. Shabnam Srivastav
Members	One Parent from every standard (List Attached)
	One Teacher from every standard (List Attached)

VII] GUIDELINES AND RULES OF CONDUCT [PTA]

- 1) In the school, every student's parent/guardian should be a member of the Parents–Teachers' Association.
- 2) Members will, at all times, during deliberation and actions, work with proper conduct and respect towards one another and the school.
- 3) Each member must attend general meetings unless a member has a sound reason that will hinder attendance.
- 4) The period of the Parents–Teachers' Association would ordinarily be for one academic year.
- 5) The meeting of PTA should be called at least once in four months, or as required by the school.
- 6) PTA members will help the school in activities outside and beyond standard school functions such as organizing intra-school events, science/academic activities, community outreach and appreciation events.
- 7) Provide an "ear" to issues concerning the parent body at large and take them up with the school for satisfactory resolution.
- 8) Solicit new ideas and suggestions from the parent body to help enhance the overall educational experience and work with the school for review and implementation.
- 9) Build a sense of community at school through increased and sustained parental participation and involvement in school events.
- 10) Foster a relationship between parents, teachers and school management.

VIII] MEMBERSHIP SHALL BE TERMINATED ON THE FOLLOWING GROUNDS:

- a) If a member is found acting prejudicial to the interest and working of the school and/or towards other members, after due opportunity for explanation.
- b) Any office holder who goes into or intends to participate in partisan politics shall resign or may be requested to vacate the PTA post. Under no circumstances shall the association involve itself in partisan politics.
- c) If a member's child/children leave the school.
- d) If a member's employment with the school is terminated.

IX] GUIDELINES AND RULES OF CONDUCT [EXECUTIVE COMMITTEE]

- 1) The meeting of the Executive Committee should be called at least once in four months.
- 2) Committee meetings are not open for other members; however, members may refer any relevant matter through the Secretary or Class Parent Representative.
- 3) Decisions will be made by majority vote process.
- 4) All committee members have equal voting rights, with the exception of the Chairperson, who may have an additional casting vote where required.
- 5) The committee shall constitute a quorum as prescribed by the school/competent authority.
- 6) An elected member of the committee shall cease to be a member if the member fails to attend meetings as per applicable rules.

X] CHANGE IN RULES OF CONDUCT [EXECUTIVE COMMITTEE]

- 1) Rules and regulations, roles and responsibilities of PTA will be constantly evolving and subject to review and changes based on the changing needs of children, parents and teachers.
- 2) Any changes in the rules and regulations/roles must be approved in the Executive Committee meeting and thereafter placed before a general meeting of parents, with prior notice to members, as per applicable rules.

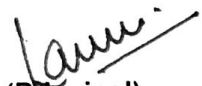
PTA REPRESENTATIVES AND SCHOOL MANAGEMENT

The PTA Constitution of Great Columbus School, Chhaprauli, Sector-168, Noida is agreed by the following
PTA Representatives and School Management.

Class	Parent Representative	Signature	Class	Teacher Representative	Signature
Pre-Nursery	Ms. Pooja Singh		Pre-Nursery	Ms. Geeta Upriti	
Nursery	Mr. Badal Chauhan		Nursery	Ms. Ruba Chauhan	
KG	Mr. Atul Chaudhary		KG	Ms. Kanchan Bala	
I	Mr. Abhishek Saxena		I	Ms. Shivangi Srivastav	
II	Mr Gautam Kumar		II	Ms. Meenu Gupta	
III	Mr Ajay Mishra		III	Ms. Madhuri Sharma	
IV	Mr. Rohit Chauhan		IV	Ms. Seema Kapoor	
V	Mr. Sumit Awana		V	Mr. Umair Asim	
VI	Mr. Rakesh Chauhan		VI	Ms. Padma Singh	
VII	Mr Jai Bhagwan		VII	Ms. Mamta	
VIII	Mr. Vijaypal Chauhan		VIII	Ms. Priyanka Singh	
IX	Mr Akhilesh Srivastav		IX	Ms Sneha Singh	
X	Mr Dushiyant Chauhan		X	Ms. Santosh Bansal	

OTHER SUBJECT TEACHERS

S. No.	Teacher Representative	Signature
1	Ms. Komal	
2	Ms. Rakhi Chauhan	
3	Mr. Himanshu Yadav	
4	Ms. Renu Chauhan	
5	Ms. Gagandeep Kaur	
6	Ms. Sushma Gupta	
7	Ms. Sheetal Chaudhary	
8	Ms. Shabnam Srivastav	
9	Mr. Atul Tyagi	
10	Ms. Priyanka Chauhan	


(Principal)

Date: 11/7/2026 Place: Noida